



SUPRA PACIFIC MANAGEMENT CONSULTANCY LIMITED

FAMILIARIZATION PROGRAM FOR INDEPENDENT DIRECTORS

The Familiarization Program (“the Program”) for Independent Directors of Supra Pacific Management Consultancy Limited. (“the Company”) has been adopted by the Board of Directors pursuant to Regulation 25(7) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 as amended.

Objective:

In accordance with requirements of Regulation 25 and 46 of the SEBI (Listing Obligations and Disclosure Requirements) Regulation, 2015 and Schedule IV of the Companies Act, 2013, the Company shall familiarize the Independent Directors their roles, rights and responsibilities in the Company, details regarding the Company’s products and plant(s), nature of the industry in which the Company operates, business model of the Company, etc., through various information programs.

Familiarization imparted immediately upon appointment of the Director:

Independent directors of the Company are made aware of their role, responsibilities, liabilities, performance evaluation process and obligations on disclosures at the time of their appointment, through a formal letter of appointment, which also stipulates various terms and conditions of their engagement. They are also made aware of the Company’s Board and Board committee framework, policies and procedures.

Familiarization processes:

As part of discussions, presentations are made to the Board of Directors / Audit Committee / Nomination & Remuneration Committee / Stakeholders Relationship Committee on various related matters where the Directors get an opportunity to ask questions. Presentations inter alia covers, Company’s performance, market size, market share, operations, product offerings, finance, investments, risk management framework, technology and quarterly/annual results. The minutes of meeting of committee(s) are circulated to the Board Members during the next meeting. The Board members are updated on various regulatory and other amendments and developments by way of presentations by consultants or internal experts. The Independent Directors were also given a detailed overview of the SEBI (LODR) Regulations, 2015 as amended from time to time.

Continual access to Board information:

Each member of the Board including the independent directors, have been given complete access to any information relating to the Company, whenever they so request

Review of the program

The Board will review this program and make revisions as may be required.

Disclosure of the policy

This policy shall be uploaded on the Company’s website for public information and a web link for the same shall also be provided in the Annual Report of the Company.

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